

TOWN ASSEMBLY MEETING OF THE VILLAGE OF ARDEN MARCH 28 1994 AT THE  
GILD HALL ARDEN AT 7:30 PM

THOSE PRESENT:

|                        |                  |                  |
|------------------------|------------------|------------------|
| Rae Gerstine           | Leon Tanzer      | Jannie Stearns   |
| Bill Press             | Irene O'Connor   | Jim Parks nv     |
| Elizabeth Varley       | Brian Barbehenn  | Richard Bloom    |
| Frank Akutowicz        | Alex Sykulski    | Marjorie Mabrey  |
| Marianne Cinaglia      | Rodney Jester    | Pete Renzetti    |
| Eugene Shaw            | Cookie Ohlson    | Barbara Fenske   |
| Helen Macklem          | Bob Wynn nv      | Phylis Wynn nv   |
| Carol Stanger          | Hugh Roberts     | Shaul Gladstone  |
| Aaron Hamburger        | Jean Brachman    | Maryellen Jobson |
| Gail Rinehart          | Sally Hamburger  | Rebecca Fisher   |
| Connie Wright McKinney | Bernie Brachman  | Peggy Aumack     |
| Mary L. Marconi        | Lew Aumack       | Bonnie Burslem   |
| Lou Bean               | Edward Rohrbach  | Brooke Bovard    |
| Lynne Svenning         | Larry Walker     | Skip Salkeld     |
| Mark Taylor            | Sadie Somerville | Pat Liberman     |
| Cy Liberman            | Tim Colgan       | Tom Hornung      |
| Mike Curtis            | Alton Dahl       | Paul Thompson    |
| Sharon Kleban          | Judy Butler      | Ruth Panella     |

Agenda Clarification: none

Approval January Minutes: approved

Town Watch Report: Kate Bartolo

Due to inclement weather, snow and ice throughout January, February and March caused many of the scheduled patrols to be cancelled. Breakdown for those months is not presented in this report since scheduling and patrols have resumed in recent weeks and a full report will be given at the next town meeting in June.

Crime report from New Castle County Police not available due to the installation of a new computer system. Liaison Brian Cahill apologizes for the inconvenience and will send on the reports as soon as possible. Vandalism, property damage and harassment were reported during the periods when our roads were ice-covered and impassable.

Cooperation of the New Castle County Police has been requested to assist our Town Watch in combatting this recent flurry of activity. Officers have indicated they will make more frequent patrols of Walnut Lane, Inn Lane, Hillside & Miller and the Sweep. They are also willing to make random foot patrols of the Milky Way.

Both the police and patrolment will be making note of any individuals observed in these random sweeps in the hopes of discouraging any such further activities.

I apologize for the brevity of this report and hope the June report will be both more informative and encouraging.

Respectfully submitted  
Kate Bartolo Town Watch Co-ordinator  
Report accepted

"You Are Welcome Hither"

# Arden

TRUSTEES OF ARDEN  
2111 ORLEANS ROAD  
ARDEN, DE 19810  
(302) 475-7094

TO: TOWN ASSEMBLY OF ARDEN

FROM: TRUSTEES

DATE: MARCH 28, 1994


1. Cash and investments on hand as of February 28, 1994, were as follows:

|                                    |                     |
|------------------------------------|---------------------|
| Interest bearing bank balance..... | \$ 67,953.00        |
| Arden Building & Loan shares.....  | 40,000.00           |
| TOTAL                              | <u>\$107,953.00</u> |
2. Effective April 1, 1994, annual expenditures for staff salaries and office rent will be as follows:

|                               |                 |
|-------------------------------|-----------------|
| Administrative Assistant..... | \$ 6,360.00     |
| Secretary.....                | 2,016.00        |
| Office Rent.....              | <u>2,100.00</u> |
3. We request that all committee chairs who will be materially over or under budget report that fact as soon as possible.

Respectfully submitted,  
TRUSTEES OF ARDEN

Report accepted

  
Shaul Gladstone  
Senior Trustee

REGISTRATION REPORT: Paul Thompson

As of March 28, 1994 there are 394 eligible voters residing in the Village of Arden. On March 29, at 7:30 PM in the BWVC the registration committee will count the ballots cast tonight for town committee members.

We welcome any of you here tonight to join us tomorrow at 7:30 PM when the committee starts that count.

Report accepted

Ballots for the standing committees and town officers were then passed to the residents, ballots were marked and collected by Registration Committee members.



ADVISORY COMMITTEE REPORT: Marianne CinagliaSuggestions for shortening Town Meeting

Leon Tanzer addressed the Advisory Committee and presented some suggestions for shortening the Town Assembly meeting. In particular Mr. Tanzer suggested that Arden residents deal directly with a particular committee to address situations within the committee's jurisdiction and that the names of serving members be better publicized to make contacting a committee easier. The Advisory Committee will consider the issue and would appreciate any other suggestions that people have for shorter meetings.

Elected officers/Committee Member/Trustee Dinner

The Advisory Committee will sponsor the second annual dinner for members of the advisory committee and all elected committee members. This is a pot-luck type dinner before the first Advisory Committee meeting of the new term. It provides an opportunity for all elected officers, all committee members and the trustees to get together as a group and trade information about Town affairs.

Nominations and Elections

Further nominations for Town Officers and Committee Members were called for and elections completed.

Report acceptedARCHIVES: Sally Hamburger

The dedication of the Historical Marker will take place on Saturday May 21 on the sweep, a reception immediately following will be at the Buzz Ware Village Center, all are welcome.

There were several changes recommended to the marker, from the residents present at Town Assembly, Sally will try to get this accomplished but can not guarantee the State will make the changes before the marker arrives in Arden.

Report acceptedASSESSORS: Aaron Hamburger

There are two more public hearings for the Board of Assessors, the dates are May 24, and June 8 at the BWVC at 8 PM. Residents are encouraged to attend these meetings to discuss their views on land rents for the Village.

Report accepted

AUDIT: no report

BUDGET: no report



Our committee will report tonight on programming, building improvements, and planning.

### **Programming**

The yoga group continues to meet every Monday in room 3. This group is getting larger, but newcomers are still welcome. Please call Naomi Clark (-2608) for information.

The Diamond State Orchestra has found a better, cheaper site south of Wilmington and will not be rehearsing Wednesday evenings. We thank them for their time with us and for serenading us at our committee meetings.

On Thursday, The Henry George School just started an advanced class, "Protection and International Trade." If you would like to join this group or are interested in a basic course possibly offered this fall, please contact Mike Curtis for details (475-5670).

On February 6, we sponsored our annual Valentine-making Session. Many children and adults came and made wonderful cards for friends and family. We were happy to see an adult couple come this year from Ardencroft. Thanks to Ruth Bean for organizing this event and for baking the delicious heart cake for refreshments.

We sponsored two more storytelling events. Nancy King told "Stories from Around the World" on February 12 and, last Saturday, Brooke Bovard told "Celtic Myths and Irish Tall Tales." Thank you to these two fine storytellers for presenting us with such entertaining evenings.

The sixth annual Sunshine Foundation Sale and Lunch was held February 26. This year we made \$200 from the sale and contributions. All proceeds ~~will be~~ <sup>were</sup> donated to the foundation. Thank you to Barbara Fenske for continuing to organize this event and for making her delicious soups for lunch.

On Sunday, many children and adults worked feverishly to make, decorate and fill 32 baskets for distribution to older residents of the three Ardens after the ACRA Easter Egg Hunt on this Saturday.

### **Building maintenance and improvements**

The fire alarm system upgrade is now installed. We are still considering whether or not to spend an additional \$500 for sounding horns and digital dialing to an off-site location. This is a reduced price from an earlier quote of \$900. We changed our oil delivery to Burns and McBride and are now under a service contract. The air conditioner wiring has been detached from the modules and wired to the main building. Also, while ~~the~~ wiring for the air conditioner, we had a new outlet in room 4 installed.

### **Short- and long-term plans**

The survey forms are in and now being tabulated. We received 128 forms from Arden, 48 forms from Ardentown, and 31 forms from Ardencroft for a total of 207 out of 860 sent out. Thank you to those of you who took the time to send in your form and offer up your ideas and comments. We are most appreciative of that. We will have the results of the survey at the June Town Meeting. Our committee is considering holding an open meeting just to discuss the results in greater detail. We will also publish the results in the Arden Page as we did with our last survey.

We published an announcement of space available at the BWVC in the *Arden Page* and also sent out 22 inquiries to possible tenants. The inquiries included a personal cover letter, the announcement letter and a floor plan. We hope to send out another 15-20 letters soon.

We are continuing to work on budget projections for this year. We do not yet have a correct Delmarva Power bill to base our electricity costs on. At this time, the best estimates we have are for minimum use: Custodial (including supplies and special clean-ups) \$4100, heating oil (including a \$300 service contract) \$1500, electricity \$2000, repairs \$1000, miscellaneous (including water, fire alarm monitoring, telephone) \$1000 for a total of \$9600. Also we



Buzz Ware Village Center Committee Report for March 28, 1994 Town Meeting 2

budgeted \$4000 for a long term maintenance fund. Our projections for operating the building at minimum use are \$13,600. Obviously, if the use goes up the electricity, heating, and custodial costs will also rise. For moderate use, the total estimate would be \$17,540, for full use, the estimate would be \$22,615.

The Archives has requested additional space at the BWVC and we have agreed to it. So that, for now, in addition to the stage, the Archives will be using the inner and outer office. Although this is a transition period for the building and we have not yet firmed up our own plans, we felt that the Archives has a mission to establish an archives museum and, since we have the space available, we should not expect them to wait. Long-term, if the Archives does become part of the BWVC, our committee feels that for having the exclusive use of part of it, we would expect a rental payment in return to cover our own operating expenses.

We have completed an application form for short term renters and rules and regulations for the use of the building. A copy is posted on the bulletin board at the BWVC. For now, the short-term rates are for rooms 1 and 2, minimum 3 hours \$50 + \$15 for each additional hour; for rooms 3 and 4, minimum 3 hours \$30 + \$10 for each additional hour. We had our first child's birthday party rental in room 4. We had been asked about using the BWVC for children's birthday parties many times: we are now glad to be able to offer it.

**Current use**

Since the <sup>January</sup> September Town Meeting, there have been 18 committee meetings, 31 <sup>rentals</sup> community events, 19 classes, and 6 special events held at the BWVC.

Thank you for your continued support.

Respectfully submitted,  
Connee Wright McKinney, Chairperson

Report Accepted

## CIVIC COMMITTEE REPORT TO ARDEN TOWN MEETING

MARCH 28, 1994

The federal government has rejected the request by the governor for compensation to the towns of New Castle County for the excessive plowing costs of the storms of this winter. He plans to appeal, but we doubt if anything will come of it. Last year we received about \$900 as a result of spending \$1200 for the March 1993 storm.

We are working on a list of projects for the coming construction season. This includes raising the curbstones on the green side of Cherry Lane from Millers Road to Inn Lane. For this we have a DOT grant of \$4000. We are considering major work on Little Lane. This will include redoing the foundation, repaving, and raising the curbstones. I talked to State Representative Wayne Smith about this project and he will try to get something extra in the way of a DOT grant. We are also looking at some drainage work near the corner of Lovers Lane and Orleans Road and a leaking drainage ditch near the Renzetti leasehold at the creek. This is probably the time to take down the remainder of the old oak in the memorial garden near the cistern. At the bottom it is hollow and badly rotted. All of these and others will be inspected by the Civic Committee during its spring walk around on April 30. We will look at our projects and decide which ones we can afford to do now. This is a good time to get us to look at your project. To get our attention give either Gene Shaw, who is arranging the itinerary, or myself a call and we will look at your project.

The 1993 - 1994 fiscal year ended last week with about \$10000 in unspent budgeted road funds. This doesn't mean we didn't do any work. We had a good mix of short and longer term projects. There were a number of items of income. These included compensation for damage to the green, repayment of some snow plowing costs, a DOT grant (although it came too late in the year to spend in 1993), and, above all, street aid from the state. We trust this will slow down the rate of fall of the Village's reserve.

In the last few years we have come to see that short term patching of pot holes is often not the best approach to road maintenance. Sometimes it has to be done. But there are other times when it makes more sense to repave a whole section of road rather than just patch. This takes a certain amount of planning and staying in touch with the condition of the roads.

Samuel L. Bean

Report Accepted



# ARDEN COMMUNITY PLANNING COMMITTEE REPORT TO TOWN ASSEMBLY 94/3/28

## OLD POOL SITE:

In February Don Holcomb & Russ McKinney went to an informational meeting of the Wetlands Management Committee with the Army Engineers in Dover on Thursday 94/2-17 at 10:30 in the DNREC (Delaware Natural Resources & Environment Council) Building. A verbal description and pictures of the past and present Old Pool Site were presented along with an outline of plans for developing it into a picnic area and ice skating pond. A wetland delineation is required before a permit for development can be granted. One of the DNREC representatives will be in our vicinity in April. He is willing to look over the site and give us an estimate of what we can expect from DNREC.

## NAAMAN'S SEWER INTERCEPT PROJECT:

Ruth Panella has agreed to be the liaison person for Arden in this action being undertaken by Indian Field residents. Ruth pointed out that the Indian Field people are not directly concerned with the Hanby Trust area of the Creek opposite Arden's creek frontage. The clear-cut area the County is seeking apparently has been reduced from 50' to 20', but Indian Fielders still want it reduced to 15'.

**SHAKESPEARE READINGS** are on hold until persons who signed up are contacted.

## OFF-STREET PARKING VIOLATIONS OF ORDINANCE 13:

Letters to 4 leaseholders were written on February 9, 1994 after a joint meeting of ACPC & Tim Colgan for the Safety Committee. They briefly described the place of the observed violation then quoted parts of Ordinance 13 to remind leaseholders with their responsibility to provide adequate parking space for vehicles regularly used by people on the leasehold, plus the committees' charge to issue warnings of violations and the penalties for such violations. The letter closed with a request to remedy the violation within 30 days and to phone either Tim or Marj with any questions. Two leaseholders phoned and one wrote a letter within a week of receiving the letter. By March 9 all the violations had been removed, in spite of the snow and ice. After the March 9 meeting of ACPC & Tim Colgan a brief note was sent to the four thanking each for "taking care of the off-street parking violation", mentioning that the Advisory Committee suggested revising the ordinance, and offering to discuss this further at the Town Assembly on 94/3/28.

## CCOBH & NCCCL REPRESENTATION :

Marianne Cinaglia has been attending the Council of Civic Organization of Branywine Hundred on the 2nd Thursdays of the month and the New Castle County Civic League on 3rd Tuesdays as a Trustee and as liaison to this committee for future actions that might involve Arden. She is willing to hand our a brief report at Town Assemblies and to answer questions at the break.

**MEMORIAL GARDEN REPORT & RULES REVISION APPROVAL** will be done separately by Ruth Bean, Memorial Garden Representative.

Report Accepted



# **The Memorial Garden of the Village of Arden Rules**

**Revised 3/9/94 Approved 3/28/94**

The Memorial Garden, started in 1937, is Arden's private cemetery, located on the south side of Harvey Road next to the old Grubb burying ground. The Community Planning Committee administers the Memorial Garden through an appointed volunteer Memorial Garden Representative.

## **ELIGIBILITY**

- Residents of the Village of Arden are eligible for burial in the Memorial Garden.
- Former residents of Arden may be considered for burial on a case by case basis.
- Residency is determined by the current Registration Committee criteria.

## **APPLICATION FOR SITE**

- Survivors may apply through the Memorial Garden Representative for a site in accordance with the long term plans for the Garden and the survivor's agreement to abide by the rules governing the Garden.
- Burial of ashes is encouraged, given the space limitations of the Memorial Garden, but whole body burials can be accepted.
- All final decisions on burial applications will be made by the Memorial Garden Representative with the concurrence of the Community Planning Committee.
- Copies of these rules will be furnished to the survivor at the time of site selection. A copy also will be furnished to the funeral director involved.

## **BURIAL**

Before excavation, the funeral director or survivor(s) must make detailed arrangement with the Memorial Garden Representative:

- Any damage done to other grave sites or to the garden in general must be repaired immediately and must be approved by the Representative.
- If a coffin is used, a concrete vault must be provided to meet New Castle County code.
- A firmly embedded, flush-mounted marker must be provided for each grave. A temporary marker may be provided by the funeral director or the Garden Representative.

Pre-planning of burials may be arranged with the Garden Representative. Specific sites may not be reserved, but consideration will be given to area preferences.

## **DECORATIONS**

- No artificial flowers or unauthorized permanent plantings are allowed.
- Grave decorations must be removed promptly by the donor when no longer attractive.
- Routine mowing and pruning of the Memorial Garden is handled by the Arden Civic Committee.
- Maintenance of individual graves is done by survivors and volunteers.

## **FEES AND DONATIONS**

There is no charge for burial sites. Donations are appreciated for the maintenance and improvement of the Garden. Please make checks payable to the Arden Memorial Garden Fund, and send them to the Garden Representative listed below.

### **Memorial Garden Representative**

Ruth Bean 475-6140

### **Back-up Representative**

Don Holcomb 475-8461



MEMORIAL GARDEN REPORT: Ruth Bean

1. Clean-up will be on May 7th and the rain date is May 14th at 9 AM. Please comewith work gloves and tools and we will provide you with coffee, iced tea and goodies.
2. We do request that if wreathes or flowers are left at the grave of a family member or friend that you remove it when it becomes unsightly.
3. Several markers were placed in the last few days and several will be placed in the near future.
4. The bad weather postponed the work of mapping by Ed Rohrbach and the plant indentification by Elizabeth Varley, but we hope spring is really here and these jobs will soon be begin.
5. We have noted that someone has been dropping large quantities of stale rolls on the garden. It is a misguided kindness to the birds some of whom do not digest bread well and it makes an unsightly mess. On Saturday, Marge Mabrey raked up a bag full in order to clear the area before a graveside service.

Report accepted

The rules of the Memorial Garden were presented and a motion was made to accepted the rules as presented tonight - motion was seconded and passed.

WELCOME HITHER COMMITTEE REPORT: Jannie Stearns

Our committee has thus far completed 71 "welcoming" packets. Of these 67 have been delivered and well received, and 4 are in the process of being delivered.

Due to the extreme winter we all endured, and the deplorable conditions of the Arden roads, meetings and parties were put on hold, but thanks to the spring thaw, all plans are going again.

Report acceptedLEGISLATIVE REFERENCE: no reportPLAYGROUND COMMITTEE: Larry Walker

Since the last Town Meeting, the required Playground Equipment Inspections have been made. All the equipment was adult tested, and is in safe condition.

At the request of the Community Planning Committee, two park benches were purchased and installed in the Soldiers Memorial Garden at the top of the Village Green. The benches wereselected by that committee, and they were installed in the locations they selected. Additional work will be completed by in order to finish the renovation of this area.

During the Spring, it is anticipated that the major maintenance project will be to renew the layer of shock absorbing mulch under the swings, slides, and jungle gyms. There will be touch up painting done as required.

Report accepted

SAFETY COMMITTEE: Tim Colgan

There has been vandalism in the form of graffiti and some trees cut in the woods, this information has been forwarded to Brian Cahill, our community liason officer with the County Police.  
 Montessori has petitioned for a light at the entrance on Harvey Road and 195.  
 Please let Kate Bartolo know if you are going to be away, so that we can patrol near your property, and please volunteer if able, for Town Watch.

Old business: none

Good & Welfare:

Hans Van Neerden, long time Arden resident passed away, the Town Assembly held a minute of silence in his memory.  
 Two other residents of the Arden's passed away, K. B. O'Toole and Pat Devlin, so many memories of dear friends no longer with us.  
 Harold Monfort now living with daughter Bonnie, would love to hear from his Arden friends, Ruth Bean has his address.  
 Many thanks to our friend Jim Parks of the New Journal and his many articles concerning events in Arden in the Cross Roads.

Meeting Adjourned: 9:45 PM

Respectfully submitted:

Irene O'Connor

Town Assembly Secretary

addendum to minutes: results of elections for Standing Committees and Town Officers.



ADDENDUM TO MINUTES  
RESULTS OF ELECTIONS FOR  
STANDING COMMITTEES AND TOWN OFFICERS

- ARCHIVES: Sally Hamburger, convenor\*, Sadie Somerville. Runner-up is Maryellen Johnson. Serving members are: Jean Brachman, Rebecca Fisher, Irene O'Connor.
- AUDIT: Matt O'Connor, convenor\*. Runner-up is Lee Starr. Serving members are: Teri Tremel, Wayne Knotts.
- BUDGET: Finn Hannover, convenor\*, George Vernon, Cynthia Houck. Runner-up is Joe Pasquarella. Serving members are Marianne Cinaglia, Larry Walker.
- BWVC: John Demsey, convenor\*, Mark Taylor. Runner-up is Dale Levin. Serving members are: Connee McKinney, Ruth Bean, Hays Butler.
- CIVIC: Lou Bean, convenor\*, Bernie Brachman, Aaron Hamburger. Runner-up is Rick Rothrock. Serving members are: Lynne Svenning, Rodney Jester.
- COMMUNITY  
PLANNING: Russ McKinney, convenor\*, Brooke Bovard. Runner-up is Leon Tanzer. Serving members are: Don Holcomb, Rebecca Fisher, Marge Mabrey.
- LEGISLATIVE  
REFERENCE: Steve Threefoot, convenor\*, Yvonne King, Brooke Bovard. Runner-up is Lew Aumack. Serving members are: Hugh Roberts, Tom Hornung.
- PLAYGROUND: Judy Butler, convenor\*, Richard Bloom. Runner-up is Greg Walker. Serving members are: Mary Vernon, Beth Stevenson, Jannie Stearns.
- REGISTRATION: Sally Hamburger, convenor\*, Bess Southwell, Larry Strange. Runner-up is Cynthia Houck. Serving members are Sharon Kleban, Elizabeth Varley.
- SAFETY: Peter Renzetti, convenor\*, Eliot Levin, Tom Colgan. Runner-up is John Stevenson. Serving members are: Tim Colgan, A. Barnes King.
- ADVISORY  
CHAIRMAN: Judy Butler
- TOWN ASSEMBLY  
CHAIRMAN: William Press
- TOWN ASSEMBLY  
TREASURER: Rae Gerstine
- TOWN ASSEMBLY  
SECRETARY: Irene O'Connor